**AGENDA**

**GEORGETOWN-QUITMAN COUNTY, GEORGIA**

**REGULAR MEETING**

**APRIL 11, 2017**

CALL TO ORDER 6:30 PM

AGENDA AMENDMENTS

PUBLIC COMMENTS (Time allocated 10-minute’s total)

APPROVAL OF BILLS

MINUTES

MONTH

REPORTS MANAGER’S REPORT

 EMS

 EMA DIRECTOR

 FIRE

OLD BUSINESS

\*UPDATE\*

\*ACTION ITEM\*

NEW BUSINESS

\*ACTION ITEM\* Commissioners COLA \*ACTION ITEM\* Natural Disaster Permits \*ACTION ITEM\* Special Election 3/21/2017 Total Cost

\*ACTION ITEM\* Building Permit Program

\*ACTION ITEM\*

\*ACTION ITEM\*

\*ACTION ITEM\*

\*ACTION ITEM\*

EXECUTIVE SESSION

APPEARANCES

MEETING ADJOURN

**GEORGETOWN-QUITMAN COUNTY COMMISSION**

**REGULAR MEETING MINUTES**

**MARCH 14, 2017**

**6:30PM**

**CALLED TO ORDER** The meeting was called to order at 6:30 p.m. with prayer followed by the pledge. Members present were Commissioners: Lewis, Blackmon, Hayes, and Bussey. County Attorney Tracy Cary, County Manager Jason Weeks, Financial Officer Teri Odom, and County Clerk Carolyn Wilson. Kinsey came into meeting at 6:50 p.m.

**AGENDA AMENDMENTS**

**PUBLIC COMMENT**  Librarian, Betty Fair informed the Commission that the library needs funds to support the 2018 Reading Program. Chairman Lewis stressed if you hear something negative about the library please say something positive.

**APPROVAL OF BILLS**

**Motion made by Hayes and Second by Bussey to approve the bills as presented.** Voting Yes – Bussey, Hayes, Blackmon and Lewis. *(Kinsey was not present for the approval of bills.)* Blackmon would like Teri Odom to find out from Chad Corlee, the previous County Attorney, why we were billed $600.00 for Probate Court in December 2016.

**MINUTES**

February 14, 2017 Work Session meeting**. Motion made by Blackmon to approve the minutes Second by Hayes.** Voting Yes – Hayes, Blackmon, and Lewis. *(Kinsey was not present for the approval of minutes.)*

February 14, 2017 Regular meeting. **Motion made by Bussey to approve the minutes of the Regular meeting. Second by Blackmon.** Voting Yes- Bussey, Hayes, Blackmon, and Lewis. *(Kinsey was not present for the approval of minutes.)*

February 20, 2017 Work Session meeting**. Motion made by Bussey. Second by Hayes to approve the minutes of the work session meeting.** Voting Yes – Bussey, Hayes, Blackmon and Lewis. *(Kinsey was not present for the approval of minutes.)*

**MANAGER’S REPORT**

**EMS-**  Report for the month of February was 23 total calls. 13 transports, 8 refusals, 1 fire call and 1 school call. Jason spoke with Elizabeth Fisher about our contract with Grady EMS and their target date for taking over our EMS. Fisher stated that they are planning for May 15, 2017 and that our bill for the month of May will be prorated.

**ROAD DEPT**-Jason spoke with Hilton Cooper Contracting about cleaning some culverts at Mossy Oak. One of the culverts was completely stopped up. Hilton Cooper was able to clean all the culverts for a good price and we should be good for several years.

Jason informed the Commissioners about the selling of the CAT backhoe at the Deanco Auction. After their fees and commission, we received a check for $4090.00. Jason was very pleased with this.

Jason spoke with Jeff Bridges earlier in the day about the bridge on Lower Lumpkin Rd. Jeff Bridges stated that the project is still in the works and he expects to receive notice any day.

**RECREATION DEPARTMENT** -The Recreation Board would like to meet with the Commissioners’ for more clarification on the questions they had. Jason asked the Commissioners’ how they wanted to handle meeting with the Recreation Board. Bussey and Kinsey stated that they would meet with them at the next Recreation Board meeting. Chairman Lewis will be out of town the week of this meeting.

The Sheriff has requested that we apply for a grant from USDA for an “In Car Camera grant”.

**Motion made by Bussey to request a grant from USDA for the Sheriff Department for an “In Car Camera grant”. Second by Kinsey**. Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**OLD BUSINESS**

**NEW BUSINESS-**

DFCS Board appointment of Flora O. Harris. Harris agreed to continue to serve on the DFCS Board. **Motion made by Bussey to reappoint Flora O. Harris to the DFCS Board. Second by Kinsey.** Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**E-911**- Ameris Bank wants a proper audit done for the E-911 Authority and some guarantee from Clay County and Georgetown-Quitman County Commissioners’ that financial obligations will be met in a timely manner for the loan to purchase new equipment for the E-911 Authority. **Motion made by Blackmon to approve the loan with Ameris Bank for the estimated amount of $152,534.93 for 4 years at 2.24% interest for the purchase of E-911 software and equipment. Second by Kinsey.** Voting Yes- Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**LifeLink Proclamation**- **Motion made by Kinsey to proclaim April 2017 as Donate Life Month. Second by Bussey**. Voting Yes- Bussey, Kinsey, Hayes, Blackmon, and Lewis.

Lewis asked the Commissioners’ to allow the Water Board to handle their business unless they need our help.

**EXECUTIVE SESSION-** **Motion made by Kinsey to go in to Executive Session to discuss pending litigation. Second by Blackmon**. Voting Yes- Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**REGULAR SESSION-Motion made by Blackmon to return to regular session. Second by Bussey**. Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

Nothing was voted on during Executive Session.

Lewis asked for a financial work session for March 27, 2017 at 10:00 a.m.

**APPEARANCES –**

**MEETING ADJOURN**

Meeting adjourn at 7:30 p.m.

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Carvel Lewis, Chairman Danny Blackmon, Vice Chairman

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Willie H. Bussey, Jr., Commissioner David Kinsey, Commissioner

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Jim Hayes, Commissioner Attest: Jason Weeks, County Manager

**GEORGETOWN-QUITMAN COUNTY COMMISSION**

**WORK SESSION MINUTES**

**MARCH 27, 2017**

**10:00 A.M.**

**CALLED TO ORDER**

The meeting was called to order at 10:00 a. m. with prayer. Members present were Commissioners: Lewis, Hayes, Kinsey, and Bussey. County Manager Jason Weeks, Financial Officer Teri Odom, and County Clerk Carolyn Wilson.

**CALL OUT TIME PAY-** Jason addressed the Commission about setting a policy concerning call out pay. The Road Dept. is asking to receive time and a half pay when they are called in after regular work hours during a week when a holiday falls in that week or you do not have 40 hours on the books**. Motion made by Kinsey to set a policy for Call Out Pay in which a person will receive time and half pay when called in after regular work hours even if there is a holiday in the week or you don’t have 40 hours on the books. Second by Hayes.** Voting Yes- Bussey, Kinsey, Hayes, and Lewis.

**COURT HOUSE PHONE SYSTEM-**  Odom gave an update on the phone system for the Court House, Sheriff Dept., and Probate Office. We have a quote from Pruitt to run new lines and new wiring for the Sheriff Dept., Probate Office, and Court House. Need to get more Quotes and discuss this again when we have those. Lewis gave a few suggestions for companies to contact and Odom is going to follow up with those.

**BUILDING PERMIT PROGRAM-**  Jason explained to the Commission what this program is and how it would help with record keeping. This program would tie into our current 911 system. The initial set up cost is $5000.00 for the program. The 1st year support is included in that initial set up cost and then $750.00 for support after the 1st year. The Commission wants Jason to check on the cost of moving the program to the Tax Assessor’s Office if we were to get it first installed at the Commission Office. It was also mentioned in this discussion that Ben Plowden will be retiring December 2017.

**COST OF SPECIAL ELECTION-** Odom told the Commission that she does not have all the invoices in yet. As soon as she gets all the invoices, she will get a final number.

**FINANCIAL INVESTMENT-**  Odom stated that we finished 2016 with a net gain of $146,644.46 and we also have in our Reserve Account $133,644.00. Odom explained that we potentially have $200,000.00 that we could invest in a CD.

**DISBURSEMENT OF REVENUE FOR DISTILLED SPIRITS-**  It was discussed previously that 50% to the Reserve Account 25% to the Economic Development Account and 25% to the General Fund Account. Lewis stated we will put this off until budget work session time.

**COLA PAY FOR COMMISSIONERS-** After a lengthy discussion about the cost of living pay and the training pay for the Commissioners’ it was decided this would be tabled until the April meeting.

**STRATEGIC PLANNING-** Lewis discussed with everyone about starting GQC37 community meetings to come up with plans for updating our website and being able to add money to the Economic Development Account. Lewis stated that he is going to a meeting with Albany Dardy County to promote Michelle’s for a weekend excursion. We are camera ready, which means anyone could come in and start film and T.V. Lewis wants to do whatever we can do to generate revenue.

**EXECUTIVE SESSION**

**APPEARANCES**

**MEETING ADJOURN**

Meeting Adjourn at 11:54 a.m.

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Carvel Lewis, Chairman Danny Blackmon, Vice Chairman

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Willie H. Bussey, Jr., Commissioner David Kinsey, Commissioner

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Jim Hayes, Commissioner Attest: Jason Weeks, County Manager